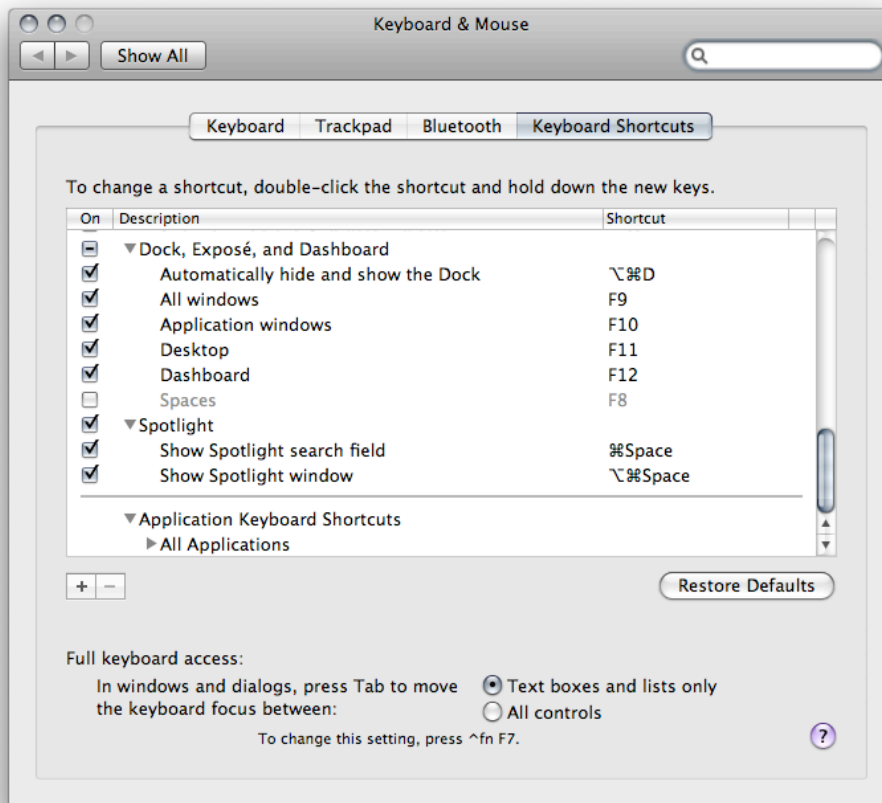
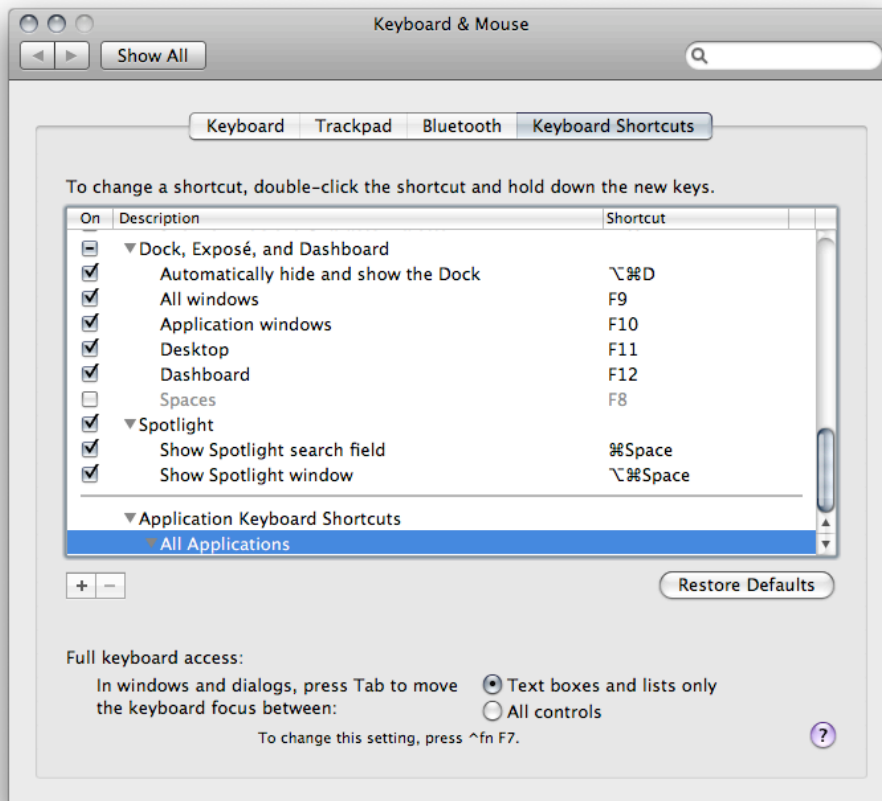


Save as PDF Shortcut...

Open your Keyboard Shortcuts tab in the Keyboard & Mouse system preference pane.

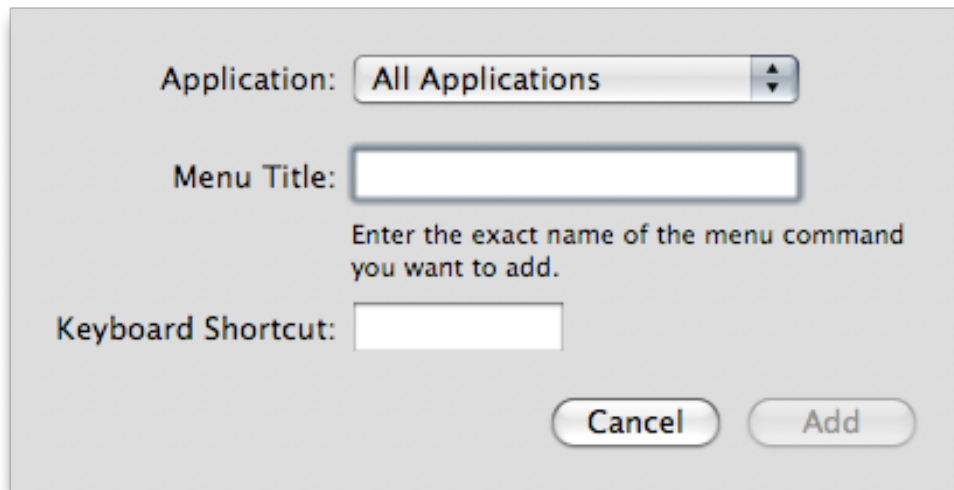


Click the “+” sign to add a new shortcut for all applications.



Save as PDF Shortcut...

Then a box pops up asking for the command.



Application: All Applications

Menu Title:

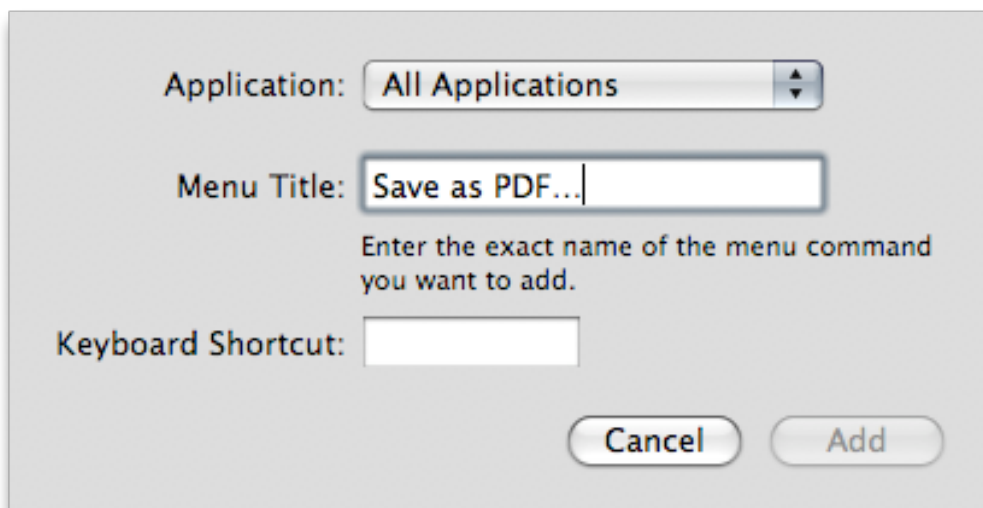
Enter the exact name of the menu command you want to add.

Keyboard Shortcut:

Cancel Add

Application: All Applications

Menu Title: Type in the Command exactly as it appears "Save as PDF..." (note the caps and the dots exactly)



Application: All Applications

Menu Title: Save as PDF...

Enter the exact name of the menu command you want to add.

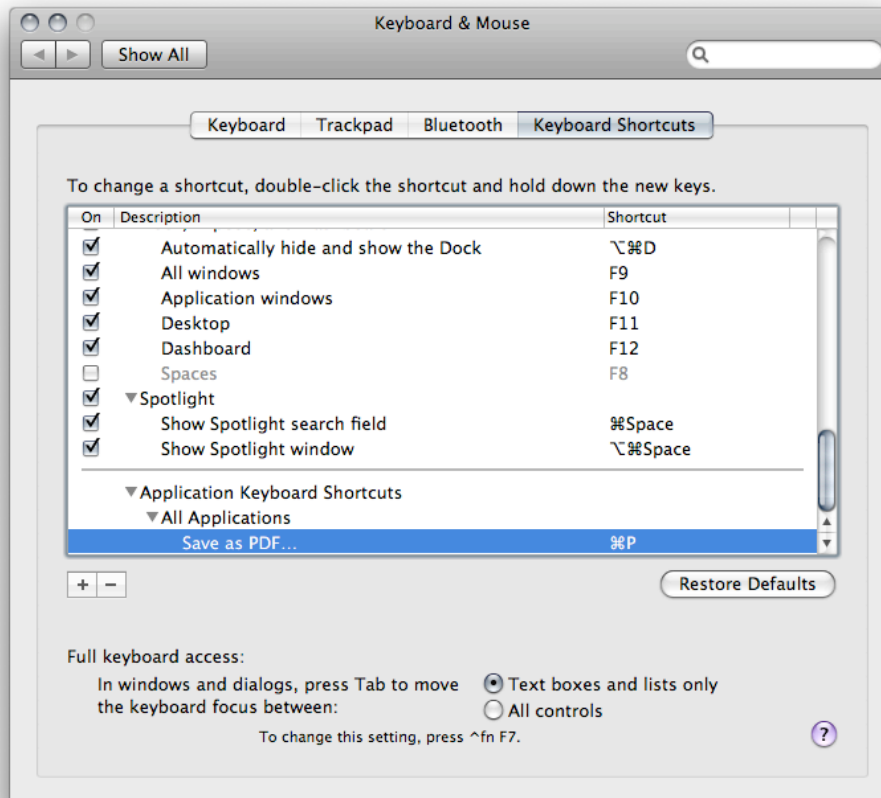
Keyboard Shortcut:

Cancel Add

For the keyboard shortcut use: command + P (You can use other alternatives too. Like Command + Option + P)

Now you are done.

## Save as PDF Shortcut...



Now open any document and hold down the command key and press “P” twice to save it as PDF

Note: If you have chosen any other option other than Command + P as shortcut then press Command + P and then press the shortcut you defined just now.